



Patient No-Show and Behavior Policy

At Eye Associates of New Mexico, we are committed to providing the best possible care and making every effort to accommodate our patients. However, missed appointments (no-shows) negatively affect our ability to serve all patients effectively. In accordance with our No-Show and Dismissal Policy, we ask that you understand the following:

- **Frequent No-Shows:** Missing three scheduled appointments within a 12-month period without adequate notice may result in dismissal from the practice.
- **Rescheduling Appointments:** If you miss an appointment, please contact the clinic to discuss rescheduling options.
- **No-Show Notification:** You will receive written notifications after your first, second, and third missed appointments, outlining the next steps.
- **Dismissal Process:** If your no-show status leads to dismissal, you will receive a formal dismissal letter sent via certified and regular mail.

In addition, we strive to maintain a safe and respectful environment for both patients and staff. Any disruptive, abusive, or inappropriate behavior may also result in dismissal from the practice. We ask that you agree to behave respectfully and professionally during your interactions with staff and other patients.

Acknowledgment of Patient No Show and Behavior Policy

By signing below, you acknowledge that you have read, understood, and agree to the provisions of our Patient No-Show and Behavior Dismissal Policy.

Patient Name: _____

Date of Birth: _____

Date: _____